

TO DO LIST

DONE IT? TICK IT!

Decide on your fundraising event and date
Get brainstorming – Whether you choose an afternoon tea, bake sale or coffee morning, make sure you give yourself enough time to
organise
Invite your guests! Don't forget to let everyone know – send the poster as an all
staff email, text it to your friends, add it to school newsletters or use our custom invites.
Get your bake on!
Get your apron on and get baking – we have some recipes you can try but if baking is not for you, ask your friends,
colleagues, neighbours to help bake
The little details We have provided everything you will need to personalise your
event – from posters to cake toppers. You just need to provide tablecloths, tableware, and any other decorations you
might want.
Fundraise for our cause You will need a container to collect the donations, you can pay
your proceeds in through a number of ways (visit our website to find out)
Capture your event
Don't forget to take photos and share it on socials to show the amazing work you have done to support Willowbrook Hospice!